

MOST IMMEDIATE

**F. No. D.21013/136/2022-DC
Government of India
Ministry of Health and Family Welfare
Directorate General of Health Services
Central Drugs Standard Control Organization**

**FDA Bhavan, Kotla Road
New Delhi
Dated: 12.10.2023**

NOTICE

Since CDSCO is using a separate domain for e-office (eoffice.cdsc.gov.in), CRU Division has received documents in hard copy of dossiers, documents and other related documents from many Divisions/Stakeholders. This is due to non-receipt of documents from the stakeholders in soft copy. Accordingly with immediate effect, all the stakeholders may be requested to follow the given instructions:-

- (i) The stakeholders may be directed to submit the bulky dossiers, documents, query replies, etc. in the form of soft copy in the form of CD/pen drive in the scanned copy preferably less than 20 MB in pdf format in CRU Division so as to forward the same to the concerned Division along with their covering letter.
- (ii) The bulky dossiers, documents, query replies, etc. may also be forwarded through e-mail cru.division@cdsco.nic.in in the scanned copy preferably less than 20 MB in pdf format.

2. This issues with approval of competent authority.



**(Pawan Kumar)
Dy. Director Admn.(D)**

To

All Stakeholders.

Copy to:-

- (i) DCG(I) Sectt.
- (ii) All JDC(I)s/DDC(I)s in CDSCO(HQ)
- (iii) DDC(I), CRU Division.
- (iv) PA to Director(A).
- (v) CDSCO website.
- (vi) Guard file.